

Cowfold Parish Council

Minutes of the Ordinary Meeting held on Monday 9 September 2019 in the Village Hall

Present: Mr S Clark (SC) – Acting Chairman Mrs D Everest (DE)
Mr D Wilkins (DW) Mrs J Wright (Clerk)

Public: 3
Press: 0

Mr J Chowen – Horsham District Councillor
Mrs L Lambert – Horsham District Councillor
Mr L Barnard – West Sussex County Councillor
PCSO Erica Baxter

1. Apologies

Apologies for absence were received from Mr J Palling, Mr S Reading, Ms K Kingshott and Mrs D Neville.

2. Approval of the Minutes

The Minutes of the meeting held on Monday 12 August 2019 were agreed by all as a true and correct record.

3. Declarations of Interest

There were no declarations of interest with regard to any item on the Agenda.

4. Matters Arising

Mr Reading was still to measure up the Allmond Centre storerooms for the installation of racking.

(SR)

Mrs Wright had responded to the request from the Football Club as had been agreed.

No further progress had been made with regard to finding a Caretaker to look after the Allmond Centre. It was considered that this should be a paid position and that it should be advertised as more than the 3 ½ hours a week that Dr Williams had estimated. Mrs Wright agreed to circulate the job specification for comment.

(JW)

The two trees outside 87 Acorn Avenue had been felled.

5. The Public

Mr Bailey mentioned the recent spate of vehicle break-ins. PCSO Erica Baxter suggested the actions that should be taken to report these crimes.

6. District Councillor Report

Mr Chowen and Mrs Lambert reported on the following issues:

- Year of Culture – Performance of The Red Lion, Cowfold Village Hall, 21 September 2019 at 7.30pm
- Air Quality Meeting Update
- HDC Jobs and Skills Fair Saturday 28 September 2019, Drill Hall, Denne Road, Horsham
- Inter-Parish Meeting

7. County Councillor Report

Mr Barnard reported on the following issues:

- WSCC Member Resignations
- Proposed Mayfield Development

8. Correspondence

Lloyd Hatton, Lower Beeding & Handcross Junior Football – Request for installation of a replacement storage container for use by the Junior and Senior Football Clubs. Also, request to store a small amount of football equipment in the storage area at the Allmond Centre. The final request was for gate keys to be made available for medical emergencies. Mr Wilkins agreed to inspect the area where the replacement storage container is expected to be installed. It was agreed to ask why the football equipment cannot be stored in a container and Mrs Wright had already informed Lloydd that gate keys to be used in an emergency only had been on the changing room key ring since November 2018.

(DW/JW)

9. Community Speedwatch

Ms Kingshott was not in attendance and, therefore, there was no update on any progress made. However, PCSO Erica Baxter was present and described how the scheme works. The Police had looked at appropriate locations in the village and Erica was hoping to get these sites signed off at a meeting taking place on Friday 13 September 2019.

10. Future of Village Fete

Mr Clark reported on a very successful meeting that had taken place recently to discuss the future of the annual fete. A new Committee had been formed and it was agreed that the theme for the 2020 event would be of a British/UK nature as the date was set to be Saturday 4 July.

11. Year of Culture 2019

Mrs Everest said that Cowfold's Heritage and History Trail activity was progressing well.

12. Neighbourhood Planning Update

The public consultation was currently in progress and a public exhibition had been

held in the Allmond Centre on Sunday 8 September 2019. As Mr Hooper was not present, no further update was available.

13. The Allmond Centre

Nothing further to report.

14. Representatives' Reports

Planning

Nothing to report.

Finance

Approval for payments was requested and agreed by all.

Open Spaces

Following several phone calls from the public regarding trees in need of attention, Mrs Wright had arranged for all trees which are the responsibility of the Parish Council to be inspected and quotations for necessary surgery to be produced. Quotations had now been received for work considered to be necessary on a total of 15 trees throughout the village. It was agreed to accept the quotations at a cost of £2,415.00 excl. VAT.

Footpaths

Nothing to report.

Allotments

Nothing to report.

Roads & Transport

Mr Wilkins reported that he, Mr Hooper and Mrs Everest had arranged to meet to discuss the WSCC and Horsham strategy on electric cars and the provision of charging points across the county. It was intended that the sub-committee should meet on a regular basis and report their findings to the Council. It was agreed to add the subject to the Agenda as an ongoing item.

Streetlights

Nothing to report.

HALC

Nothing to report.

Village Hall

Nothing to report.

Website

Nothing to report.

Newsletter

Nothing to report.

CLC

Nothing to report.

The next meeting will be held on **Monday 14 October 2019**.

The meeting closed at 8.58pm.